

BRAG SHEET

Personal Data for a Letter of Recommendation (2 Weeks Notice Required)

The questions below will help recommending teachers and counselors learn about more about you. This process may also help you learn more about yourself. When completing this sheet, it is important to take time to think over your responses and answer the questions thoroughly, completely, and in the best style possible. Be honest and forthright. You can make photocopies of this form once it's completed or you may download and complete it on a word processor to save for quick access and additions throughout the year.

Student Last name, First Name

Cell Phone and email address

Date Given to Teacher

Date Needed by Student

This letter is for the purpose of: ____ Admissions ____ Scholarship ____ General

Person/Organization/Group and mailing/email address recommendation letter should be written and sent to:

Contact Last Name, First Name Contact, Title (if given)

Street Address

City

State

Zip code

FAMILY INFORMATION:

Parent/Guardian name(s): _____ Who do you live with? _____

Are you the first person in your family to graduate from high school? _____

How many siblings attend college right now? _____

First Generation Information:

You are considered a first-generation college student if you and your siblings are the first in your immediate family (i.e. mother and father) to attend four-year college/university. Colleges are looking for you! Colleges have special programs, scholarships and funds to help you! Are you a First Generation Student? _____

SCHOOL INFORMATION (from Virtual Counselor)

Current Cumulative Weighted GPA: _____ Current Unweighted GPA: _____

Awards/Honors:

(1) _____ (2) _____

(3) _____ (4) _____

(5) _____ (6) _____

Clubs/Office/Sports/Positions:

(1) _____ (2) _____

(3) _____ (4) _____

(5) _____ (6) _____

COMMUNITY/WORK EXPERIENCE

Volunteer Work (list duties/responsibilities). How long were you involved?

(1) _____

(2) _____

(3) _____

(4) _____

Paid Positions/Jobs (list duties/responsibilities):

ADDITIONAL INFORMATION

1. Describe and explain on thing you accomplished while in high school that you are proud of (it could be a project, a term paper, working diligently to learn a difficult concept, learning how to work cohesively in a collaborative learning situation, etc.).

2. Which class(es) have you enjoyed the most in high school and WHY?

3. Why do you want to attend college/university/technical college?

4. If you have decided on a college major or career plan, describe them. Why have you chosen this major or career goal?

5. Are there any circumstances, school experiences, or people (family, friends, teachers) that made an impact or influenced your life? Explain.

6. Have you overcome any particular obstacle/challenge in your life? If so, explain.

7. Do you have responsibilities at home? If so, explain.

OTHER INFORMATION - Hobbies/Special Interest/Travel/Academic Research outside of school

If you could change anything about yourself as a student, what would you change?
